Naches Lions Club

Expense Request

Date Purchased _____ Amount of Check $ _____ Check # _____

Payable to _____ Requested by _____

Description _____

Committee Chair Signature _____ Date Paid _____

Amount	Budget Category		✔	Expense Type
	Admin			Advertising
		Lions Intl		Awards/Pins
		MD 19		Bank Charges, fees
		Lions Den		Donation
		Meals		Dues
		Member Supplies		Equipment
		Office		Licenses/Permits
		Tail Twisting		Misc
	Holidays			Postage/Office
		Christmas		Printing
		Easter		Repair/Maint
		Halloween		Speakers/Entertainers
	Common Projects			Supplies/Materials
		Coffee Stop		Travel/Fuel
		Medical Equip		Utilities
		Newspaper Recycling		Vests/Shirts
		Marketing		Website
		Prime Time		
		Salvation Army		Notes:
		Scholarships		
		Sight/Hearing/Glasses/etc		
		Sportsmans Days		
		Street Flags		
		White Canes		
		Woodcutting		
	Special Projects			
		Park		
		School District		**Receipt, Invoice must be attached, or explanation in notes.**
		Veterans Memorial		**Request must be signed by Committee Chair or President**